## Feedback Mechanism

The development of any institution heavily depends upon a well-functioning feedback system. It requires a thorough preparation to initiate, launch and implement the feedback system. B.M.College has been practicing a feedback system accommodating all the stake holders including students, Teachers, and parents, to help the individuals and organization as a whole, to improve the performance and effectiveness. Feedback is collected at departmental and institutional level in which the views on the curriculum, teaching schedules, teaching tools, and student assessment outcomes are discussed for taking improvement measures. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The received feedback is then analyzed by the IQAC and is then forwarded to the Head of the institution with necessary suggestions based on this feedback. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. The college now is planning to introduce online feedback system from the academic session 2020-2021.

## STUDENT:

The student's feedback finds a place in the institutional evaluation. The feedback from the students is obtained at the end of the chapter/term from overall departments at the end of the year. When the feedback of a faculty is not encouraging, a structured "Performance Improvement Plan" is there in the institution with the help of which the concerned faculty is counselled by the Head of the Department to improve their performance. The consolidated feedback report is forwarded to the Principal for taking cue of the positive performances and scope for improvement.

## FACULTY:

The institution has made it a practice to conduct all faculty meeting, periodically, where the ways and means of enhancing the curriculum, academic discipline, Teaching Learning process, Research and Extension activities are debated and discussed. The appropriate suggestions are put forward to the respective departments for implementation.

## PARENTS:

As an important stake holder of this system, the parent feedback is also obtained and analysed and is taken with due considerations. Some of the parameters accommodated in the parents feedback, include quality of teaching, students' discipline, sports facilities, lab facilities, examination system, student activities such as library and internet. Our institution enjoys a strong and healthy association with the Parents.