Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BHARTI MANDAN COLLEGE**
Name of the head of the Institution	**Dr. Kshitish Kumar**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06276222763**
Mobile no.	**9973690202**
Registered Email	**bmc71@rediffmail.com**
Alternate Email	**bmcollegerahika@gmail.com**
Address	**Rahika, Madhubani**
City/Town	**Rahika**
State/UT	**Bihar**
Pincode	**847238**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Kumar Baibhav**
Phone no/Alternate Phone no.	**06276222763**
Mobile no.	**9431636092**
Registered Email	**bmc71@rediffmail.com**
Alternate Email	**bmcollegerahika@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bmcollege.in/AQAR/AQAR201718.docx

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**63.75**	**2005**	**21-Sep-2005**	**20-Sep-2010**
2	**B**	**2.13**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**23-Apr-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
To Promote Research Activities	**12-Feb-2019 1**	**10**
To Promote Environmental Awareness	**28-Mar-2019 1**	**11**
To Achieve the Goal of	**30-Apr-2019**	**10**

Organising Academic Programs	1	
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Library & Laboratory	12th Plan	UGC	2018 180	1305655
Scholorship	Post Matric Shcolorship	Bihar Govt.	2018 30	123000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Promote Research Activities Promote Environmental Awareness Achieve the Goal of Organising Academic Programs Maintaine Discipline in the Campus

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Maintaine Discipline in the Campus	Maintaine Discipline in the Campus
To Achieve the Goal of Organising Academic Programs	Achieve the Goal of Organising Academic Programs

To Promote Environmental Awareness	Promote Environmental Awareness
To Promote Research Activities	Promote Research Activities
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	13-Oct-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	11-Dec-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. Based on the departmental routine, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	NA	01/07/2018	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	01/07/2018

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	01/07/2018	Nill

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	Nill

View File

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback on the teaching-learning process is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and Students can drop their filled in feedback form in the feedback receiving boxes present in the college campus. The received feedback is then analyzed by the IQAC and uploaded to the college website and it is also forwarded to the Head of the institution with necessary suggestions based on this feedback.Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	ACCOUNTS	296	72	72
BA	SOCIOLOGY	228	12	12
BA	PSYCHOLOGY	342	183	183
BA	POL SCIENCE	228	30	30
BA	SANSKRIT	114	2	2
BA	HISTORY	342	146	146
BA	MAITHILI	114	6	6
BA	GEOGRAPHY	228	97	97
BA	ENGLISH	114	22	22
BA	HINDI	114	53	53

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	679	Nill	18	Nill	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	6	4	4	4	Nill

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no any such mentoring system available in the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
679	18	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	18	12	8	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Assistant Professor	Nil
	View File		

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom	2018	05/03/2019	29/06/2019
BA	BA	2018	05/03/2019	29/06/2019
	View File			

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Monthly test. Departmental seminars on burning topics in Economics Students' areas of weakness are filtered from the evaluation of their series of internal assessment . Students are divided into groups, each group comprising academically strong and not-so-strong students and made to discuss and write assignments together contribution/ knowledge gained by members of the group is tested through interactions. Class tests, assignments and presentations Oral presentations by students during the last 10 minutes of the class periods Writing up the class summary

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is a constituent college. Examinations are conducted at the end of each academic year by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bmcollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA (SOCIOLOGY)	BA	SOCIOLOGY	17	17	100
BA (GEOGRAPHY)	BA	GEOGRAPHY	33	24	73
BA (HISTORY)	BA	HISTORY	128	95	74
BA (PSYCHOLOGY)	BA	PSYCHOLOGY	87	50	57.5
BA (ENGLISH)	BA	ENGLISH	12	8	66
BA (POLITICAL SCIENCE)	BA	POLITICAL SCIENCE	33	27	82
BA (ECONOMICS)	BA	ECONOMICS	5	5	100
BA (URDU)	BA	URDU	15	14	93.33
BA (MAITHILI))	BA	MAITHILI	10	10	100
BA (HINDI)	BA	HINDI	13	10	77

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://bmcollege.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	Nil

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2018

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	4	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	0	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	Nill	Nill	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**3**	**Nill**	**Nill**	**Nill**
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	**0**	**Nill**	**Nill**
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	**0**	**Nil**	**Nill**
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	**0**	**0**	**Nill**	**Nill**
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIl	**Nil**	**Nil**	**0**
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	**Nil**	**Nil**	**01/07/2018**	**30/06/2019**	**0**
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
Nil	30/06/2019	Nil	Nill
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17	17

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management Software	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11000	1251676	1470	310000	12470	1561676
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/05/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	15	8	20	0	0	2	2	8	0
Added	5	0	0	0	0	5	0	8	0
Total	20	8	20	0	0	7	2	16	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	http://bmcollege.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1.5	1.5	2.5	2.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college regularly undertakes repairs of its infrastructure such as classrooms, labs and teaching equipment like computers, projectors etc. Tha lab staff has been trained to ensure the maintenance of lab infrastructure. The library staff keeps updating the record of all the academic material. Besides this annual audit of the library and labs is carried out and during this process outdated material is auctioned off to dispose the scrap. The college bears the cost of all the sporting equipments for its students.The sporting kit for Cricket, Football, Basketball etc. is provided by the college. All the computers of the college are under Annual Maintainence Contract. They are repaired and upgraded as and when required. The institution uses the buyback facilty for UPS batteries which is cost effective and environment friendly. The available infrastructure is still insufficient for proper management of all academic activities. Our Building committee has resolved the action plan to call expert architects to make a blue print of the growth of our infrastructure. What ever is available in the campus is optimally utilized in last four years we have augmented several infrastructures, e.g. hostel, renovations of toilets, tiles flooring of different departments, augmentations of Computer lab. with networking and Wi-Fi facilities automation of library and establishment of e-library, establishment of science labs. Amount spent during the last four years on facilities developed/ augmented. Amount Spent.

http://bmcollege.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	30/06/2019	Nill	Nil

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	Nill	Nill	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	0	0	0	0

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nill

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	Nill	Nill

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has counselling management at college aims at helping students reach their highest academic and personal potential. This may involve helping with personal, learning and career concerns and promoting success and wellness among them. The college provides a confidential atmosphere in which the students can explore any topic or situation and discuss any concerns they may have. The students are helped to work through their problems, to develop self-awareness and to overcome problems.The office offers counselling to students on individual or group basis. Counselling Cell Constitution The counselling cell constitute of following members: 1. Sri Aditya Kumar Singh (Dept. of Philosophy) 2. Sri Sandeep Jaiswal (Dept. of Psychology) 3. Dr. Aditi Bharti (Dept of Sociology) 4. Mr. Prashant kumar - The counselling cell facilitates to provide - atmosphere in the college that give leverage to students to express their feelings which they are going through and experiencing and help in training students in self control of emotions. - It also facilitates variety of opportunities to participate in activities lending towards the acceptance of responsibilities. - To encourage and counsel students to get more aware about academic activities and motivate to organise camps and to take part in excursions to provide them with the opportunities to understand each other and come closer. - To conduct induction program for freshers who are newly taken admission to get them more about their courses, to become knowledgeable about college and adhere to institutional policies, procedures and requirements. 1. Faculties Assigned to Counsel and Motivation. Additionally, teachers discharge an energetically pervasive role as motivators and spearheads of cultural and socially conscious activities in the institution. The faculties are also assigned with the responsibilities of counselling of their department wards and are considered vital members for motivational program. Not only the Counselling Cell, but the faculties is always interested in advising, counselling,and demonstrates a concerned attitude toward wards. They exhibit effective interpersonal and communication skills and always available to students in helping them by every means. They help the ward by monitoring their progress and counsel them about the courses and provide advice in a separate sessions with a planned schedule for the forthcoming semester. 2. Cultural Committees The faculties through its various programs try to motivate the students to take part in such program. The cultural committees promote to the students to actively participate in cultural program competitions and debating oratory competitions within the campus and outside the college as well. Thus the college works with aim of attaining the academic excellence through quality education and inculcating all possible soft skills in the personality of the students. Few names of the students who participated in such counselling session: Nikhilesh Kumar Sanjay Thakur Abhishek Kumar Jha Kumar Gaurav Jha Babloo Yadav Neetujha Ravindra Kumar Singh Arpanakumari MD. Taufiq MD. RaghiBhussain 3. Orientation and Induction: The counselling cell presented itself in front of the new batch of students for the year 2018-19 and had an

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The faculty members are included in the administrative and financial committees of the college, thus, leading to an ambience of participative management. The students are also involved into various committees/ cells of the college. Their views are also taken into consideration before arriving at any final decision. Teachers who have completed their Ph. D are encouraged to complete the same. Apart from the above, they are further requested to participate in Seminar and other related If possible, teachers are encouraged to take part in international seminars also. A separate room has been provided to the teachers for the preparation of their lecture notes and other works relating to their studies. Network Resource Centre with Internet facility and INFLIBNET membership has provided to teachers for accessing different national and international academic databases.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	We are in Planning of Starting online Admission in next session.
Library, ICT and Physical Infrastructure / Instrumentation	Library Automation with barcoding and cataloging. Advanced ICT technology adopted like - Smart Class

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	We are in Planning of Starting online Admission in next session.
Administration	There are different committees constituted in college and the college administration are running under these

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nill

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	01/07/2018	01/07/2018	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	01/07/2018	01/07/2018	0

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution Conducts Inetnal and External Audit regularly. The college has a mechanism for external financial audit every year on the end of financial year. The College has a mechanism for Internal audit by Registered Charter Accountant every year on the end of financial year. The external audit is carried out by a Government auditor appointed by the Department of Higher Education, Government of Bihar. There were no major objections raised by the auditor. Financial Audit also done by Affiliating University Lalit Narayan

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Computer Awareness Program. Friendly Environment between Management and support Staff Stress free work Environment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

ICT technology increased in teaching learning process. Post accreditation initiative: All arts departments have been provided new computers and printers to increase the use of ICT enabled teaching and learning. Computer-aided methods are now used by majority of the departments to deliver lectures. Construction of four new smart classrooms (Department of Chemistry, Physics, Botany and Zoology) has been completed and teaching-learning process has started in these two smart classrooms. Proposal for improvement of wash room facilities for students has been sent by the college to the state government.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	To Promote Research Activities	12/02/2019	12/02/2019	12/02/2019	10
2019	To Promote Environmental Awareness	28/03/2019	28/03/2019	28/03/2019	11

| 2019 | To Achieve the Goal of Organising Academic Programs | 30/04/2019 | 30/04/2019 | 30/04/2019 | 10 |
| 2019 | To maintaine Discipline in the Campus | 16/05/2019 | 16/05/2019 | 16/05/2019 | 10 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	01/07/2018	30/06/2019	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
33 Percent of power requirement met by the renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8
Rest Rooms	Yes	250

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	30/06/2019	Nill	Nil	Nil	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	30/06/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	01/10/2018	30/06/2019	Nil

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
Adoption of Solar Energy System Plastic Free campus Make Campus Green and Clean. reduce to use Vehicle in the Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Sustained emphasis on co- and extra-curricular activities to stimulate all- round development 1.Goals The college engages in several co-curricular activities and education practices with the following objectives: To promote goodwill and interaction among all students and teacher-student interaction To inculcate the values of discipline and moral character To expose the students to new ideas of research and development To develop leadership skills and organizational abilities To encourage the holistic development of students To explore and bring to fruition the latent potential of each student 1.The context The college considers it its duty to provide value -based education and life-skills which will help to create individuals who can not only adapt themselves easily to an ever-changing society but can also provide leadership and guidance when necessary. In order to achieve this purpose of all-round individual development, mere academic pursuit is not adequate. Therefore, alongside the curricular programmes, extracurricular activities have been designed to ensure their cultural and moral well being. Co- and extra-curricular Activities The college has always believed that an all-round educational development can only take place through a holistic approach. In this context, the college has taken the following steps: The college upholds Indian tradition and heritage in all such events.In the present scenario of steadily degrading social values, our college has been able to maintain distinction with regards to the quality and nature of such programmes. A strict discipline is followed during these programmes. Active participation of teachers and their valuable guidance during the same also ensures meaningful achievements. These cultural programmes have been the platform where a lot of our students have discovered andrealized theirlove for performingartswhichtheyhavepursued professionally later in their lives. The Fresher's Welcome is annually held in a 100 ragging-free environment. This is achieved by encouraging equal participation of the seniors and the new entrants in designing the programme. This fosters a strong bond between freshers and seniors and creates a friendly ambience. The college organizes a number of extension lectures other than departmental activities and UGC sponsored seminars and seminars. With the help of NSS. The college regularly observes the birth and death anniversaries of personalities of national interest like freedom fighters, scientists, moral leaders, educationists, poets, writers etc. with a view to provide role models to the student community. The students are encouraged to attend camps and in-house and off-campus workshops conducted by NSS The literary talents of the students find expression in the annually published college magazine and the wall magazines of the different departments. 1.Evidence of Success Our college is proud to have as its alumni countless prominent figures in the fields of academics, literature, art and culture, politics, administration and law, sports. They have not only carved out a niche for themselves but have also upheld the name of the college by utilizing the opportunities given to them. Their exemplary achievements have brought honour and glory to the college and reaffirmed its faith in the best practices mentioned above. We must have life building, man making, and character making assimilation of ideas. If you have five ideas and make them your life and character, you have more education than any man who has got by heart a whole library." The quality education imparted by the college has resulted in it becoming one of the most sought after institutions for higher studies. This is

reflected in the increased number of students admitted to the college each year. Over the years many students have benefitted from these practices and have been able to successfully complete their education as a result. Moreover, our efforts have also made it possible for many students to tackle their personal and emotional problems and rise above them to carve out their individual identity. Problems Encountered and Resources Required The college has to contend with a growing number of students and shortage of staff. This severely impedes the much needed one-to-one interaction between teacher and student. Best Practice-2: Empowerment of Women through Quality Education. 1.Goals The college engages in women's empowerment through education practices with the following objectives: To understand and address through counseling both academic and psychological problems faced by the students. To create a friendly and conducive learning environment for the students. To provide moral support to students from repressed and emotionally unstable environments. To motivate students to perform better through prizes and scholarships. To enable students to appreciate and understand the essential role played by women in society and the work force. 1.The context As women from economically weaker sections of the society confront greater difficulties in pursuing higher education, various supports is extended to them to realize their potential and fulfill their dream of establishing themselves as valuable members of society through quality education. Even as homemakers, they play an essential role in educating their children and giving them a firm moral foundation. The college acknowledges the greater responsibility associated with women's education and makes utmost effort not only to create an environment conducive to learning for all the students, but also to equip them with moral values and skills which will support and sustain them throughout life. 1.The Practice The college takes the following steps towards the empowerment of women: The Students' Welfare Cell provides support and counselling on academic and psychological matters. The students are sometimes directed to organizations providing formal therapeutic help in such cases. They are encouraged to complete their education and become self-reliant. Besides this, the students regularly seek personal advice on academic and psychological matters from the teachers of their departments. The teachers frequently remain after college hours to provide such counselling. Such intra-departmental counselling has proved to be extremely effective in improving the academic performance as well as the emotional stability of the students. Our college extends financial support to meritorious but economically disadvantaged students in the form of tuition fee concessions (full/partial). Although free studentships are mostly granted on merit-cum-means basis, the conditions are relaxed for students who do not fulfill the criteria of merit but will be unable to continue their education without financial aid. Students of the college incapable of paying University examination or excursion fees but not fulfilling the criteria for free studentship are supported by funds raised from contributions from teachers. The admission fees for meritorious but economically disadvantaged students are often paid from these funds. After admission, such students are immediately recommended for free studentship.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://bmcollege.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Starting from the Establishment the college aims to deliver quality education, grounded in sensitivity towards individual dignity, professional integrity, and a positive and nurturing environment via enhancing the commitment of faculty,

dministrative staff and the students to the centrality of diversity, social justice, and democratic citizenship. This has resulted in students outperforming themselves and depicting exemplary results at the university level. Additionally, the faculty has also been actively participating in various national and international seminars and conferences, faculty development programs along with conducting extensive research (refer faculty profile). In this direction, the college has also conducted several national level seminars and development programs. Furthermore, the administrative staff has also been motivated to participate in various training programs to increase their efficiency levels, which has been observed in their ability to perform daily tasks (refer criteria 6.3.3)

Provide the weblink of the institution
http://bmcollege.in/

8.Future Plans of Actions for Next Academic Year

Standardization and monitoring of constituted cells and committee for different purposes. The agenda of standardization and monitoring of various committees will be taken up to emphasis being laid on importance of various committees/cells for decentralizations of multiple functions within the Institutional structure for its smooth running. About maximum utilization of virtual and smart classroom by teachers Plan to establish Additional classroom for maximum utilization of ICT enabled teaching and for optimum use modern technology in dispensation of quality education which is apparent in the landscape of ever changing scenario of modern education. To speed up the initiatives being taken for running degree courses in science stream A proper review for affiliation in science stream, and informed the concerned authority in the matter to expedite the process to accomplish the work more quickly. Steps to be taken for the establishment and up gradation of laboratories. the laboratories has a key role in supporting the academic activities of the institution qualitatively and for proper dispensation of quality education,- arrangement of apparatus and equipment is highly needed. So that we cater to the need of students and give more facilities for them to excel and equip them with the use of tools and techniques of modern education system. Enhance the visibility of College especially by using Digital and Social media. Plan of action will be prepared in a meeting with Administration for increasing the visibility through the media centre and virtual platform. The following would be initiated in the proposed activities planned as a future plan: -Coverage through Print Media will be ensured through impactful coverage in English and Hindi newspapers by Organizing activities which are Unique and innovative in nature. - Publicity through Social Media to ensure wide spread information with all the stakeholders. Conduct lectures on 'Innovation Eco-system' promoting eco friendly measures include 'No Plastic Campus' - As a part of the 'Green Initiatives', more and more Lectures on Innovation Ecosystem will be organized topromote awareness about ecology for 'Building Innovation Eco-system' and for establishing Incubation Centre to create Innovation Eco-System. - An Action plan will be formulated in consultation with the Dept. of Botany and N.S.S to implement Eco friendly activities and 'No Plastic' Campus. - Increase the visibility of NSS and other extension activities through various programs. - The participation of students in Sports, NSS, extracurricular activities is encouraged in order to attain overall development of students. The faculties through its various committees would try to motivate the students to take part in such program. Forge new Industry collaborations for Internship, new Certificate Courses, and training etc. The industry collaborations will be specified as a target for the departments through the Action Plan. The Departments will be suggested to conduct training to students for preparedness towards Internship. The training may include the following areas: a. Awareness about Industry /sector b. Nature of Internship and its details c. Content knowledge d. Industry expectations in terms of Knowledge/Skills/ Attitudes/ Ethics e. Recording the

daily activities f. Preparation of the report g.