# The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

***(For B. M. Colleges, A constituent unit of LNMU, Darbhanga)***

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year.**(For example, July 1, 2017 to June 30, 2018)*

**Part – A**

 **Data of the Institution**

 *(data may be captured from IIQA)*

**1.** Name of the Institution -- BHARTI MANDAN COLLEGE

* Name of the Head of the institution : Dr Pankaj Kumar Choudhary
* Designation: Principal
* Does the institution function from own campus: Yes
* Phone no./Alternate phone no.: 06276-222763
* Mobile no.: 9471651833
* Registered e-mail: bmc71@rediffmail.com
* Alternate e-mail : bmcollegerahika@gmail.com
* Address : Rahika
* City/Town : Madhubani
* State/UT : Bihar
* Pin Code : 847238

**2.** Institutional status :

* Affiliated / Constituent: -- Constituent
* Type of Institution: Co-education/Men/Women- Co-education
* Location : Rural/Semi-urban/Urban: -- Rural
* Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing: - (UGC 2f and 12 (B))
* Name of the Affiliating University: L. N. Mithila Univrsity, Darbhanga
* Name of the IQAC Co-ordinator : DR Kshitish kumar
* Phone no. : 06276-222763
* Mobile: 9973690202
* IQAC e-mail address: bmc71@rediffmail.com
* Alternate Email address: bmcollegerahika@gmail.com

**3.** Website address: www.bmcollege.in

 Web-link of the AQAR: (Previous Academic Year):

 For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

 **4.** Whether Academic Calendar prepared during the year? Yes

 if yes, whether it is uploaded in the Institutional website: Yes

 Weblink:

**5.** Accreditation Details:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1st  | C+ | Institutional Score63.75 | 2005 | from:2005 to: NA |
| 2nd  | B | 2.13 | 2017 | from:2017 to: 2022 |
| 3rd  |       |       |       | from:      to:       |
| 4th  |       |       |       | from:      to:       |
| 5th  |       |       |       | from:      to:       |

6. Date of Establishment of IQAC: 23 – 04 - 2012

7**.** Internal Quality Assurance System

|  |
| --- |
| 7.1Quality initiatives by IQAC during the year for promoting quality culture  |
| Item /Title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries |
| 1. Installation of Smart classes, CCTV, Intercom in departments.
 | 17 – 05 – 2017 (2017-18) | 11 |
| 1. Shifting of Administrative Block
 |  `` |  `` |
| 1. Establishment of Canteen
 |  `` |  `` |
| 1. Establishment & up gradation of Science Lab.
 | 15 – 12 – 2017 |  `` |
| 1. Up gradation Website
 | 15 – 12 – 2017 |  `` |
| 1. Proposal for Language Lab
 | 2017 – 18 |  `` |
| 1. Proposal sent to RUSA for Infrastructural Development
 | 06 – 02 – 2018 (2017-18) |  `` |

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| ***Note: Some Quality Assurance initiatives of the institution are:*** ***(Indicative list)**** *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
* *Academic Administrative Audit (AAA) conducted and its follow up action*
* *Participation in NIRF*
* *ISO Certification*
* *NBA etc.*
* *Any other Quality Audit*
 |

**8.** Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Institution/ Department/Faculty | Scheme | Funding agency | Year of award with duration | Amount |
| Institution | Establishment of 1. Laboratory
2. Smart Classes

Laboratory up-gradation | RUSA | 2017 – 18 | 25,91,00020,00,00025,00,000 |

**9.** Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

 \*upload latest notification of formation of IQAC

**10.** No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website……. Yes/No

 (Please upload, minutes of meetings and action taken report)

**11.** Whether IQAC received funding from any of the funding agency to support its activities during the year? No

 If yes, mention the amount: Year:

**12.** Significant contributions made by IQAC during the current year (maximum five bullets)

 \* **Installation of Smart Classes.**

 **\* Proposal sent to RUSA for Infrastructural Development.**

 **\* Up gradation of Science Lab.**

 **\* Establishment of Mentor System for Academics.**

 **\* Minor Research Project sent to UGC for sanctioning of the proposal**

**13.** Plan of action chalked out by the IQAC in the beginning of the Academic year towards

 Quality Enhancement and the outcome achieved by the end of the Academic year

|  |  |
| --- | --- |
| Plan of Action  | Achievements/Outcomes |
| Special coaching for Weaker students | % of pass out students increased |

**14.** Whether the AQAR was placed before statutory body? Yes /No: Yes

 Name of the statutory body: **Principal Date of meeting(s): 6 Jan, 2018**

**15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

 access the functioning?

 **Yes/No: Yes Date: 13-14 October, 2017**

 **16.** Whether institutional data submitted to AISHE: Yes/No: Yes

 **Year: 2011 - 12 to 2017 - 18 Date of Submission: 2018**

 **(all reports on the time)**

 **17.** Does the Institution have Management Information System?

**No**

 If yes, give a brief description and a list of modules currently operational.

 (Maximum 500 words)

**Part-B**

|  |
| --- |
| **Criterion I – Curricular Aspects**  |
| **1.1 Curriculum Planning and Implementation**  |
| 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words  |
| **Academic calendar is properly maintained. Outcomes are properly monitored and action is taken for its implementation. We properly take appraisal reports from the students to judge the quality of education given to them. Time to time we organize with guardians and alumni and abide by the suggestions. Weak learners are given proper attentions and we take efforts so that they do not lag behind. Special classes are organized to complete the syllabi. We have mentor system in our institution and the in-charge gives proper suggestions to the students to achieve their goals.** |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year  |
| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development  |
| 1. **Skill**

**development course**  |  | **20 September, 2017** **till date for two Years** | **To learn Mithila Painting and opt it as livelihood**  | **10 students** **got certificate**  |
| **1.2 Academic Flexibility** |
| 1.2.1 New programmes/courses introduced during the Academic year |
| **Programme with Code** | **Date of Introduction** | **Course with Code** | **Date of Introduction** |
| **NO** | **NA**  | **NA** | **NA** |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. |
| Name of Programmes adopting CBCS | **UG** |  **PG** | Date of implementation of CBCS / Elective Course System | **UG** |  **PG** |
| **NO** | **NA** | **NA** | **NA** |  |  |
| Already adopted (mention the year)  |  |  |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year  |
|  | Certificate | Diploma Courses |
| No of Students | **10** | **NO** |
| **1.3 Curriculum Enrichment** |
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year |
| Value added courses | Date of introduction | Number of students enrolled |
| **15** |                      |                      |
| 1.3.2 Field Projects / Internships under taken during the year |
| Project/Programme Title | No. of students enrolled for Field Projects / Internships |
| **NO** | **NA** |
|  |  |
| **1.4 Feedback System** |
|  |
| 1.4.1 Whether structured feedback received from all the stakeholders. |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents |
| Yes/ No**YES** | Yes/ No**YES** | Yes/ No**YES** | Yes/ No**YES** | Yes/ No**YES** |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) |
| **We organize time to time meetings of all stake holders and teachers as students, employee, alumni and guardians. We take feedback from these meetings and try to obey their suggestions according to our fund and meeting. Data are analysed in IQAC meeting and outcomes are implemented.**  |
| **Criterion II -Teaching-Learning and Evaluation** |
| **2.1 Student Enrolment and Profile** |
| **2.1. 1 Demand Ratio during the year** |
|

|  |  |  |  |
| --- | --- | --- | --- |
| Name of theProgramme | Number of seatsavailable | Number of applications received | Students Enrolled |
| **2017 (H)** |  |  |  |
| B.A -1st- | **2040** | **3055** | **507 ???** |
| B.A- 2nd  | **2040** | **NA** | **386** |
| B.A- 3rd | **2040** | **NA** | **480** |
| **2018 (H)** |  |  |  |
| B.A -1st- | **2040** | **2089** |  |
| B.A- 2nd  | **2040** | **NA** |  |
| B.A- 3rd | **2040** | **NA** |  |
| **2017 (H)** |  |  |  |
| B.Com -1st- | **240** | **350** |  **79 ???** |
| B.Com – 2nd  | **240** | **NA** | **150** |
| B.Com – 3rd  | **240** | **NA** | **173** |
| 2018 (H) |  |  |  |
| B.Com -1st- | **240** | **269** |  |
| B.Com – 2nd  | **240** | **NA** |  |
| B.Com – 3rd  | **240** | **NA** |  |

 |
|  |  |  |  |
| **2.2 Catering to Student Diversity** |
| 2.2.1. Student - Full time teacher ratio (current year data) |
| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses  | Number of full time teachers available in the institution teaching only PG courses  | Number of teachers teaching both UG and PG courses |
| 2017 | 1379 | N.A. | Regular – 10Guest Faculty – 20 | N.A. | xxxxx |
| 2018 | 1424 | N.A. | Regular – 10Guest Faculty – 20 | N.A. | xxxxx |
| **2.3 Teaching - Learning Process** |
| 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data) |
| Number of teachers on roll | Number of teachers using ICT *(LMS,* *e-Resources)* | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classroom | E-resources and techniques used |
| 30 | 10 | Computers , Laptop, Smart classes, Projectors, Smart Boards etc. | 03 | 03 | Inflibnets, Computers, Projectors, Smart Boards  |
| 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words) |
| We have proper mentor system. Students enrolled are distributed among teachers available for their counselling and giving them guidelines for their success.  |
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
| **1775** | 10 | 1:175 |

|  |
| --- |
| **2.4 Teacher Profile and Quality** |
| **2.4.1 Number of full time teachers appointed during the year** |
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 30 | 10 | 20 | No | 05 |
|  |
| **2.4.2 Honours and recognitions received by teachers***(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )* |
| *Year of award* | *Name of full time teachers receiving awards from state level, national level, international level* | *Designation*  | *Name of the award, fellowship, received from Government or recognized bodies* |
| Xxxxx | Xxxxx | xxxxx | Xxxxx |
|  |
| **2.5 Evaluation Process and Reforms** |
| 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year – Year 2017 - 248Year 2018 – 250 |
| Programme Name  | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
| 2017 (H)B.A -1st-B.A- 2nd B.A- 3rd2018 (H)B.A -1st-B.A- 2nd B.A- 3rd2017 (H)B.Com -1st-B. Com - 2nd B. Com - 3rd2018 (H)B.Com -1st-B. Com - 2nd B. Com - 3rd | xxxxxx | 2017 / 2018 | 30 June – 2017 | It is decided by the university |
| 2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) **All documents of the college are uploaded on the computers. Every work is done through proper channel to ensure transparency. Time to time instructions are issued to make conducive environment and to avoid unnecessary harassment of the students. We also evaluate ourselves through interaction with the student union.**  |
|  |
| **2.5.3 A**cademic calendar prepared and adhered for conduct of Examination and other related matters (250 words) |
| We have academic calendar. We totally adhered to it for fulfilling the courses offered to the students. We take internal examinations after completion of every chapter and assess the quality and understanding of the students and do according to its outcome. Other majors taken as follows : 1. **By organizing group discussion classes.**
2. **By organizing doubt clear classes.**
3. **By conducting special session for making students for the examinations at hand.**
 |
| **2.6 Student Performance and Learning Outcomes**  |
| 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution. (to provide the web link) |
|

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  S no | Year | Program | No of students enrolled | No of students appeared in exam | No of students passed  | No of students passed with 60% and above |
| 1 | 2017 | 2017 (H)B.A -1st-B.A- 2nd B.A- 3rdB.Com -1st-B. Com - 2nd B. Com - 3rd | 50738648079150173 | 712608372225191172 | 578407263197136154 | 6313 |
| 2 | 2018 | 2018 (H)B.A -1st-B.A- 2nd B.A- 3rdB.Com -1st-B. Com - 2nd B. Com - 3rd | 6404803608970140 | 70050039710072188 | 306132 | 7676 |
| 3 | 2017 | Program, “Mithila Painting” in collaboration with, “ Usha Kala Kendra” at Jitwarpur , Madhubani |  |  |  |  |
| 4 | 2018 | * Do -
 |  |  |  |  |

 |
| 2.6.2 Pass percentage of students |
| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
|  | 2016-17 B.A – 1stB.A – 2nd B.A – 3rd  | 712608403 | 635580263 |  89%95%65% |
|  | 2017 - 18 | Result yet not declared |  |  |
|  | 2016-17B.Com – 1stB.Com – 2nd B.Com – 3rd  | 225191172 | 207181154 |  92% 94.75% 89.5% |
|  | 2017 - 18 | Result yet not declared |  |  |
| **2.7 Student Satisfaction Survey** |
| 2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) **Questionnaire** 1. **Do the students follow the lectures? Yes / No**
2. **Does the teacher able to give them quality education and convince them? Yes / No**
3. **Are the students satisfied with their teachers? Yes / No**
4. **Do the teachers impart education through ICT tools or not? Yes / No**
5. **Do the teachers encourage the students to use available ICT tools? Yes / No**
6. **Do teachers come in time? Yes / No**
7. **Do the teachers encourage the slow learners of the class satisfactorily? Yes / No**
8. **Any suggestion for improvement -**
 |
| **Criterion III – Research, Innovations and Extension** |
|  |
| **3.1 Resource Mobilization for Research** |
| 3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations ---- 06 Minor projects are sent to UGC for sanction One interdisciplinary project with Prof. Sandeep Jha, Deptt. Of Geography and DR. Ksitish Kumar, Deptt. Of Botany, is sent to UGC for sanctioning.  |
| Nature of the Project | Duration | Name of thefunding Agency | Total grantsanctioned | Amount received during the Academic year |
| Major projects |       |       |       |       |
| Minor Projects |       |       |       |       |
| Interdisciplinary Projects |       |       |       |       |
| Industry sponsored Projects |       |       |       |       |
| Projects sponsored by the University/ College |       |       |       |       |
| Students Research Projects*(other than compulsory by the College)* |       |       |       |       |
| International Projects |       |       |       |       |
| Any other(Specify) |       |       |       |       |
| Total |       |       |       |       |
|  |
| **3.2 Innovation Ecosystem** |
| 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year – Yes |
| Title of Workshop/Seminar | Name of the Dept. | Date(s) |
| 1. Intellectual Property Right & its affect on developing countries.
2. Industry – Academia Collaboration
 | Deptt. Of Pol. Science Deptt. Of Economics  | 04-12-201724-02-2018 |
|  |
| 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year |
| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
| No |       |       |       |            |
|  |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year |
| Incubation Centre | Name | Sponsored by  |
| No |       |                 |
|  |
| Name of the Start-up | Nature of Start-up | Date of commencement |
| No |                 |                 |
|  |
| **3.3 Research Publications and Awards** |
| 3.3.1 Incentive to the teachers who receive recognition/awards |
| State | National  | International |
| No |  |  |
| 3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)* |
| Name of the Department | No. of Ph. Ds Awarded |
| NA |                                     |
|  |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year |
|  | Department | No. of Publication | Average Impact Factor, if any |
| National  |  |                 |                           |
| International | ???? |       |       |
|   |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year |
| Department | No. of publication |
| Deptt. Of Economics | 01 |
|  |
| 3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index  |
| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication  |  Number of citations excluding self citations  |
| No |  |  |  |  |  |  |
|  |
| 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) |
| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self citations  | Institutional affiliation as mentioned in the publication  |
| No |  |  |  |  |  |  |
| 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :  |
| No. of Faculty | International level | National level | State level | Local level |
| Attended Seminars/ Workshops | 00 | 04 | 00 | 04 |
| Presented papers | 00 | 02 | 01 | 07 |
| Resource Persons | 00 | 01 | 00 | 00 |
|  |
| **3.4 Extension Activities** |
| 3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year |
| Title of the Activities | Organising unit/ agency/ collaborating agency | Number of teachers **co-ordinated** such activities | Number of students participated in such activities |
| 1. Cleanliness Program at Rahika
2. Blood Donation Camp
3. Plantation at Kakraul
 | NSSNSSNSS | 100912 | 754080 |
|  |
| 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year |
| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited  |
| Sanitation awareness and C drive  |       | LNMU | **70%** |
|  |
| 3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachch Bharat, Aids Awareness, Gender Issue, etc. during the year |
| Name of the scheme | Organising unit/ agency/ collaborating agency  | Name of the activity | Number of teachers **coordinated** such activities  | Number of students participated in such activities |
| Swachch Bharat  | NSS Unit | Cleanness Awareness | 10 | 75 |
|  |
| **3.5 Collaborations** |
| 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year |
| Nature of Activity | Participant | Source of financial support | Duration |
| 1. Mithila Painting
2. Skill Development
 | StudentsStudents | SelfGovt. | 4 Months6 Months |
|  |
| 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year |
| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration**(From-To)** | Participant |
| No |       |       |       |       |
|  |
| 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year |
| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs  |
| 1. **For Mithila Painting with M/s Usha Kala Kendra,**

**at Jitwarpur, Madhubani** |  | **To propagate Mithila Painting** | **Students – 32** |
| **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES** |
| **4.1 Physical Facilities** |
| 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year |
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 5500000 | 4984230 |
|  |
| 4.1.2 Details of augmentation in infrastructure facilities during the year |
| Facilities | Existing | Newly added |
| Campus area | 5.575acre |       |
| Class rooms | 08 | 03 |
| Laboratories | 06 | 02 |
| Seminar Halls | 00 | 00 |
| Classrooms with LCD facilities | 03 |       |
| Classrooms with Wi-Fi/ LAN | all |       |
| Seminar halls with ICT facilities | No |       |
| Video Centre | 03 |       |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | Yes |       |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 85,000 |       |
| Others |       |       |
|  |
| **4.2 Library as a Learning Resource** |
| 4.2.1 Library is automated {Integrated Library Management System -ILMS} |
| Name of the ILMS software  | Nature of automation (fully or partially) | Version  | Year of automation   |
|  Customised Library Management System | Fully | 2017 Version | July 2017 to June 2018 |
| 4.2.1 Library Services: |
|  | Existing | Newly added | Total |
|  | No. | Value | No. | Value | No. |  Value  |
| Text Books | 12161 |       | 22 | 9900 | 12183 |       |
| Reference Books | 218 | 64160 |       |       | 218 | 64160 |
| e-Books |       |       |       |       |       |       |
| Journals |       |       |       |       |       |       |
| e-Journals |       |       |       |       |       |       |
| Digital Database |       |       |       |       |       |       |
| CD & Video |       |       |       |       |       |       |
| Library automation |       |       |       |       |       |       |
| Weeding (Hard & Soft) |       |       |       |       |       |       |
| Others (specify) |       |       |       |       |       |        |
|  |

|  |
| --- |
| **4.3 IT Infrastructure** |
| 4.3.1 Technology Up gradation (overall) |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
| Existing | ***25*** | ***01*** | ***Yes*** | ***No*** | ***No*** | ***Yes*** | ***No*** | ***8.10 MBPS*** | ***NA*** |
| Added | ***01*** | ***00*** | ***Yes*** | ***No*** | ***No*** | ***No*** | ***No*** | ***8.10 MBPS*** | ***NA*** |
| Total | ***26*** | ***01*** | ***Yes*** | ***No*** | ***No*** | ***No*** | ***No*** | ***8.10 MBPS*** | ***NA*** |
|  |
| 4.3.2 Bandwidth available of internet connection in the Institution (Leased line) |
|  ***8.10 MBPS /GBPS*** |
| 4.3.3 Facility for e-content |
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|  ***No*** |  ***No*** |
|  |
| 4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc |
| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e-content |
| **Prof Sandeep Kr. Jaiswal** | **Applied for SWAYAM** | NA | 3 July, 2018 |

|  |
| --- |
| **4.4 Maintenance of Campus Infrastructure** |
| 4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year |
| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
| 5,00,000 | 4,75,000 | 50,00,000 | 45,09,230 |
| 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link) **Proper attention is paid on cleanliness of computer and sport complexes. Classrooms are maintained net and clean. We maintain the security and cleanliness of laboratories by proper caring. Each department has a laboratory in charge and a 4th grade employee for maintaining it.****Internal assessment through IQAC. We hire technicians for maintenance of computers and** **e-classrooms.**   |
| **CRITERION V - STUDENT SUPPORT AND PROGRESSION** |
| **5.1 Student Support** |
| 5.1.1 Scholarships and Financial Support |
|  | Name /Title of the scheme | Number of students | Amount in Rupees |
| Financial support from institution | No |            |       |
| **Financial support from State Govt.**  | **BC/ OBC/ SC/ ST Stipend – 2016 – 17** | **08** | **40,000 (Grant received in 2018)** |
| Financial support from other sources |
| a) National | No |       |       |
| b) International | No |       |       |
|  |
| 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., |
| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
| 1. Remedial coaching
2. Mentoring
3. Yoga Classes
4. Personal Counselling

  | 2011201620142016 | Permission is to be sought from UGC for enrolment 20181775 54 950 | By CollegeBy CollegeBy CollegeBy College |
|  |
| 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year2011 |
| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
| 2017 | Carrier Counselling | 1025 | 950 | 25 | 15 |
|  |
| 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year  |
| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal  |
| 02 | 02 | 48 / 365 |
|  |
| **5.2 Student Progression** |
| 5.2.1 Details of campus placement during the year |
| **On campus** | **Off Campus** |
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |
| No | NA | NA | NA | NA | NA |
|  |
| 5.2.2 Student progression to higher education in percentage during the year  |
| Year  | Number of students enrolling into higher education | Programme graduated from  | Department graduated from  | Name of institution joined | Name of Programme admitted to |
|  | The college is for UG program only so data is not available.  |  |  |  |  |
| 5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) |
| Items | No. of Students selected/ qualifying | Registration number/roll number for the exam |
| NET | Data is not available.  |  |
| SET | Data is not available |  |
| SLET | Data is not available |  |
| GATE | Data is not available |  |
| GMAT | Data is not available |  |
| CAT | Data is not available |  |
| GRE | Data is not available |  |
| TOFEL | Data is not available |  |
| Civil Services | Data is not available |  |
| State Government Services | Data is not available |  |
| Any Other  | Data is not available |  |
|  |
| 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year  |
| Activity | Level | Participants |
| 1. Chess
2. Cricket
3. Football
4. Kabaddi
 | University LevelUniversity LevelUniversity LevelUniversity Level | 02151512 |
| **5.3 Student Participation and Activities** |
| 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) |
| Year | Name of the award/ medal | National/ International | Sports  | Cultural | Student ID number | Name of the student |
|  | ??????????????? |  |  |  |  |  |
| 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words) |
| **Fresh election of students’ union is completed this year. Student’s representatives consulted in decision making and proper attention is given for redressal of their grievances. They have their member in magazine committee, Seminar Debate organizing committee, as per the instruction of the university.**  |
| **5.4 Alumni Engagement** |
| 5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **Yes, we have Alumni association and the registration process is pending at govt. Secretariat. We hope that it may be registered soon.** |
|  |
| 5.4.2 No. of ~~registered~~ enrolled Alumni:  |
| **12** |
| 5.4.3 Alumni contribution during the year (in Rupees) **:**  |
| **No** |
| 5.4.4 Meetings/activities organized by Alumni Association **:**  |
| **02** |
| **CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT** |
| **6.1 Institutional Vision and Leadership** |
| 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) |
| **Each and every work is done in the college through proper channel. The college assign the Professor Sandeep Kumar Jaiswal as the Estate affairs of the college and every difficulties regarding infrastructure, electricity, drinking water facilities etc and its redressal are done according to his advices. Likewise other professors are also given other assignments. Under the 7 Nischay (flagship program of the govt, B. M. College, Rahika has started to make Wi Fi enabled campus). The Nodal Officer of the Program is Prof Sandeep Kumar Jaiswal.** |
| 6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:**Partially we have management Information System linked with LNMU. Recently the institution opted Biometric attendance of the employees and sent daily attendance and leave of the employees to the university.** |
|  |
| **6.2 Strategy Development and Deployment** |
| 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each**):**  |
| * Curriculum Development:

**One of our teachers Prof Kumar Baibhav, Deptt Of English, has been given assignment to coordinate with the university and suggest the university about the students’ difficulties in the curriculum. He provides regular information about curricular and extracurricular changes. He also provides information about Internship program as SWACHCH BHARAT ABHIYAN to be organised at college and the university level and also gives information to the students about the activities for games sports and cultural events.**   |
| * Teaching and Learning:

**The college has three smart classrooms for clear cut conception of the students regarding their topics, our teachers use ICT such as power point presentation, projectors, slides, Inflibnet etc. We evaluate students learning through examinations which are given to the students and evaluate their learning on the basis of their results. We take major to help slow learners and try to correct their difficulties.****Our teachers are actively engaged themselves in research works. They intend to opt theoretical knowledge with practical application of their researches.** |
| * Examination and Evaluation

**Students’ evaluation is ascertained through time to time examinations. Weaker students are given proper attention for their development. Final examinations are taken by the university.** |
| * Research and Development

**Our teachers are enrolled in research work at several universities of India. Prof. Aditya Kumar Singh is doing his research at BHU and Prof. Sandeep Jaiswal at Delhi University. Prof. Sandeep Jha has completed his M. Phil recently and intends to be enrolled in Ph. D. Prof. Vinay Kumar and Prof. Kumar Baibhav are doing their research work at LNMU, Darbhanga. They are also related with different projects, such as Minor Project sponsored by UGC. Their research papers in good number are published in different Peer Journals** |
| * Library, ICT and Physical Infrastructure / Instrumentation

**Library is well rich with internet connection. Student, researchers and teachers take the access of Inflibnet and ICT tools for their research work. The library has more than 15000 books, peer journals of different departments and research papers. We are trying to transform the library, well plan e-Library.**  |
| * Human Resource Management

**We properly monitor the results of the students and their employment ratio. Time to time we organize lecture by experts for its up gradation and focus our attention for the development of the college.** **Our students collectively for spreading civic sense and cleanliness drive, the help in various awareness programs. The college coordinates itself with the society by organising seminars, workshops and NSS program time to time such as child labour, women’s atrocities, child marriage, and regarding various diseases.** **For up gradation of knowledge of our employees we encourage our employees for proper training and up to date knowledge. Teachers are vie for various minor and major research projects and trying for research work. They also upgrade their knowledge through orientation and refresher programs.**  |
| * Industry Interaction / Collaboration

**The college is actively thinking with collaboration of start up industries through the consultation with the university and waiting for its nod.** |
| * Admission of Students

**Now the admission is done Online and students are selected through all round state.** |
| 6.2.2 : Implementation of e-governance in areas of operations:  |
| * Planning and Development **YES**
 |
| * Administration **YES**
 |
| * Finance and Accounts **YES**
 |
| * Student Admission and Support **YES**
 |
| * Examination **YES**
* **All above activities are done through computers and Internet.**
* **We are partially adopted e-governance for examinations and are intending to develop software to take examination with help of computers.**
 |
| **6.3 Faculty Empowerment Strategies**  |
| 6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year                                                               |
| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|  | NO |                 |                 |       |
| 6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year |
| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
| **2018 NSS training**  **Program at Kolkata**  **(Dr Ashok Kumar)**  **NSS In charge** | **Computer Trainning at local Level****Mr Rajesh Paswan** |       | 01 | 01 |
| 6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year |
| Title of the professional development programme  | Number of teachers who attended | Date and Duration (from – to) |
| **Refresher Course** | **04** |            |
|  |
| 6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):  |
| Teaching | Non-teaching |
| Permanent | Fulltime | Permanent | Fulltime/temporary |
|  **06 ( in 2017) 00 00 00** |
| 6.3.5 Welfare schemes for |
| Teaching | **NA** |
| Non teaching | **NA** |
| Students | **Scholarship for SC/ST and backward classes and Girl Students of all categories.** |
| **6.4 Financial Management and Resource Mobilization** |
| 6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each**)****Financial audit of the college is done by the Auditors appointed by the university time to time.** |
| 6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)  |
| Name of the non government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
| NO |                      |            |
| 6.4.2 Total corpus fund generated NO |
| **6.5 Internal Quality Assurance System** |
| 6.5.1 Whether Academic and Administrative Audit (AAA) has been done?  |
| Audit Type | External | Internal |
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | NO |            |       |       |
| Administrative | NO |            |       |       |
| **A committee is to be set up for academic audit. We are looking for the criteria and modalities for this.**  |
| 6.5.2 Activities and support from the Parent – Teacher Association (at least three) |
| **The college implemented the following suggestions of Parent Teachers Association meeting.**1. **To create conducive environment in the campus.**
2. **To help students through library.**
3. **To develop greeneries in the campus.**
 |
| 6.5.3 Development programmes for support staff (at least three) |
| 1. **We have sent Mr Rajesh Paswan for computer training.**
2. **Examination department is fully computerised.**
3. **Admission process is also computerised.**
 |
| 6.5.4 Post Accreditation initiative(s) (mention at least three)1. **Applied for RUSA**
2. **To Enhance the no of Smart classes**
3. **For laboratories development.**
4. **For indoor stadium**
5. **Alumni association registration process is going on and decision is pending at secretariat level.**
 |
| **6.5.5**a. Submission of Data for AISHE portal : (Yes /No) YESb. Participation in NIRF : (Yes /No) YESc. ISO Certification : (Yes /No) NOd. NBA or any other quality audit : (Yes /No) NO |
| 6.5.6 Number of Quality Initiatives undertaken during the year  |
| Year  | Name of quality initiative by IQAC | Date of conducting activity | Duration (from-----to------) | Number of participants  |
| 2017 | 1. Took the decision for Laboratory innovation
2. Took the decision to send the proposal for infrastructural development to RUSA
 |  | Sent to RUSASent to RUSA | All Members All Members |
| 2018 | 1. To organise seminars for sanitation and cleanliness through NSS
2. To organise workshops to spread scientific awareness
3. To organise Blood Donation Camp
4. To provide assistance to weak learners
 |            |            | All Members All Members |

|  |
| --- |
| **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES** |
| **7.1 - Institutional Values and Social Responsibilities**  |
| 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) |
| Title of the programme | Period **(from-to)** | Participants |
| Gender Sensitisation committee against Sexual Harassment is constituted in the college to eradicate womens’ sensitisation cases in college campus.  |                      | Female | Male |
| 1. Workshop
 | 02-08-2017 | 55 | 40 |
|  |
| 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:Percentage of power requirement of the College met by the renewable energy sources 1. **Solar panels are installed in the campus.**
2. **Water harvesting system for conservation of water.**
3. **We have Waste management system recently we have also installed e waste management system also.**
4. **25% of energy required is accommodated to alternate energy initiative such as Solar Energy.**
 |
|  |
| 7.1.3 Differently abled (Divyangjan) friendliness  |
| Items Facilities | Yes/No | No. of Beneficiaries  |
| Physical facilities | No |                      |
| Provision for lift  | No |                      |
| Ramp/ Rails  | Yes |                      |
| Braille Software/facilities  | No  |                      |
| Rest Rooms | Yes |                      |
| Scribes for examination | Yes |                      |
| Special skill development for differently abled students | Yes |                      |
| Any other similar facility | No |                      |
|  |
| 7.1.4 Inclusion and Situatedness  |
| Enlist most important initiatives taken to address locational advantages and disadvantages during the year  |
| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
| 2017 | 02 | 01 | November 2017 | Propagation of Mithila Cultural heritage and for its desemmination  | Economic upliftment of villagers through Mithila painting. | 220 |
|  |
| 7.1.5 Human Values and Professional Ethics  |
| Code of conduct (handbooks) for various stakeholders  |
| Title | Date of Publication | Follow up (maximum 100 words each) |
|                      |                      |                      |
| We totally abide by a code of conduct of UGC and the state Govt.  |
| 7.1.6 Activities conducted for promotion of universal Values and Ethics |
| Activity | Duration (from-------to-------) | Number of participants |
| 1. Seminar is organised against Atomic War and hoarding of Arms.
2. Eradication of poverty
 | 02 December 2017 | 155 |
| 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) |
| 1. **Installation of waste management.**
2. **Installation of solar panels.**
3. **Cleanliness drive and its awareness**
4. **To banned the use of plastic products in the campus.**
5. **To propagate greeneries in the campus.**
 |
|  |
| **7.2 Best Practices** |
| Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
| We organise Blood donation camp at Rahika on dated 20 January 2018We organise awareness program against Child Labor and motivating for Civic Habits.  |
| **7.3 Institutional Distinctiveness** |
| Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrustProvide the weblink of the institution in not more than 500 words |
| **The college is actively thinking to develop a small museum in the Department of History about artefacts which deals about Mithila Culture and also for promoting Mithila Handicraft and Painting.** **The college is going thinking for a small Botanical Garden for preserving the rare of this locality.**  |

 **Future Plans of action for next academic year (500 words)**

**Section D: Plans of the college for the next Academic year**

1. **The college applied for funds to RUSA for infrastructural development.**
2. **Modernization and strengthening of laboratories.**
3. **Establishment of new laboratories.**
4. **Establishment and up-gradation of science laboratories.**
5. **Modernization of supporting departments and library.**
6. **Research and development.**

****

**Annexure I**

**Abbreviations:**

CAS - Career Advancement Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

 *(An Autonomous Institution of the University Grants Commission)*

 P. O. Box. No. 1075, Nagarbhavi

 Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in